**NWC**
**ACTIVE SHOOTER**
**QUICK REFERENCE GUIDE**

An "active shooter" is an individual who is engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearms and there is no pattern or method to their selection of victims:

- Victims are selected at random
- Event is unpredictable and evolves quickly
- Knowing what to do can save lives: Doing Something is Better than Doing Nothing

**When an active shooter is in your vicinity, *you must be prepared both mentally and physically* to deal with the situation.**

**YOU HAVE THREE OPTIONS:**

**1. RUN**

- Have an escape route and plan in mind
- Leave your belongings behind
- If Safe, Evacuate regardless of whether others agree to follow
- If Informed, Evacuate in the direction furthest away from location of the active shooter
- Do Not Use Vehicles to Evacuate, as Law Enforcement is likely trying to reach Campus
- Help others escape, if possible
- DO NOT attempt to move the wounded
- Prevent others from entering the area where the shooter may be
- Keep your hands visible
- Call 911 when you are safe
- AFTER 911…Inform, Communicate to Others, however possible, (Text, Twitter, Facebook…) Be Specific

**2. HIDE**

- Hide in an area out of the shooter's view
- Lock door or block entry to your hiding place
- Silence your cell phone (including vibrate mode) and remain quiet

**3. FIGHT**

- Fight as a last resort and only when your life is in imminent danger
- Attempt to incapacitate the shooter
- Act with as much physical aggression as possible
- Improvise weapons or throw items at the active shooter, (i.e. Bags, Books, Jacket)
- COMMIT TO YOUR ACTIONS…..your life depends on it!

The first officers to arrive on scene will NOT stop to help the injured. Their top priority is stopping the shooter. Expect rescue teams to follow the initial officers. These rescue teams will treat and remove the injured.
Once you have reached a safe location, you will likely be held in that area by law enforcement until the situation is under control, and all witnesses have been identified and questioned. Do not leave the area until law enforcement authorities have instructed you to do so.

**WHEN LAW ENFORCEMENT ARRIVES:**

- Remain calm and follow instructions
- Drop items in your hands (i.e. Bags, Books, Jackets)
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers, such as holding on to them for safety
- Avoid pointing, screaming or yelling
- Do not ask questions when evacuating

**INFORMATION TO PROVIDE 911 OPERATORS:**

- Location of active shooter
- Number of shooters
- Physical description of shooters
- Number and type of weapons shooter has
- Number of potential victims at location

SOURCES: US Department of Homeland Security, Federal Bureau of Investigation, A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate)